

Course Instructor: Ms. Mashail Imran
Course Duration: 6 weeks
Timings: Mon & Wed: 6.30-8.30pm

Foundations of English Language and Writing

Course Description:

This course is designed as an entry level course for adults to help them comprehend and grasp the usage of basic English grammar. Participants will learn, practise and use English grammatical structures such as verb tenses, sentence structures, parts of speech and punctuation rules to hone their verbal and written communication skills. Grammatical structures will be practiced and applied in contexts familiar to the participants. They will build vocabulary that can be used at home, university and workplace settings on a daily basis. They will also practice conversation, listening and oral presentation skills. Assessment will be in the form of quizzes, classroom tasks, and oral presentations.

Expected Course Outcome:

Upon completion of the course, participants should be able to apply key grammar concepts in everyday written and verbal communication. They should be able to construct simple sentences in correct grammatical structure, deliver short presentations on simple topics, identify features of basic writing and participate in class discussions and question-answer sessions with confidence.

Week 1:

In the first week, participants will get an opportunity to interact with one another in oral and written forms. This will serve to introduce and help them develop conversations through suggesting simple words and phrases to describe people, preferences, and other conversation topics in a logical sequence.

Topics/themes include:

- Making effective self and peer introductions
- Taking useful introductory notes
- First-person and second-person pronouns
- Simple Present and Present Continuous Tense
- Use of modals can, could, would, and will
- Use of wh- questions for interviewing
- Using correct language structures and appropriate adjectives
- Activities: reading, listening, speaking and writing based

Week 2:

Topics covered in the second week will focus on the participants' social interaction in English in an attempt to expand their interpersonal skills. Through class activities, they will actively converse in various formal and informal contexts, and respond to speakers in oral and written contexts.

Topics/themes include:

- Use informal and formal social expressions appropriately in English
- Present tense and past tense, simple and progressive aspects
- Prepositions and sentence structure
- Pronunciation: Improving fluency and pronunciation through focus on word stress in sentences
- Prepositions and sentence structure
- Activities: reading, listening, speaking and writing based

Week 3:

In this week, participants will work on sentence structure with a focus on interchanging the different forms of verb tense. The emphasis will be on pronunciation and vocabulary building through interactive exercises and oral assessments.

Topics/themes include:

- Continuation of present, past tense and introducing forms and uses of the future tense
- Vocabulary related to transitions
- Clarity of sentence structure
- Giving and following instructions through dialogues
- Activities: reading, listening, speaking and writing based

Week 4:

This week will focus on strengthening existing knowledge and integrating listening, speaking, reading, and writing skills. Specific attention will be given to accurate use of structures, improvement of pronunciation, and development of active vocabulary through overview of descriptive, narrative and instructional texts.

Topics/themes include:

- Present perfect tense and parts of speech
- Making auxiliaries and phone calls

- Improving fluency and pronunciation
- Word play and logical sequence
- Activities: reading, listening, speaking and writing based

Week 5:

Participants will be introduced to narrative texts in this week to help them understand that a text consists of various levels of meaning. They will explore reading materials that are of interest to such as stories, reports, autobiographies, interviews, and many other writing formats to get a sense of various forms of writing.

Topics/themes include:

- Use of relevant vocabulary and adjective clauses
- Comprehension and vocabulary exercises
- Descriptive and narrative style of reporting
- Listening comprehension and visual comprehension
- Task-based summaries
- Activities: reading, listening, speaking and writing based

Week 6:

In the last week, participants will learn which elements of grammar are needed to create meaningful texts and how sentences become complete in themselves. They will engage in different writing strategies in order to make meaning out of different texts.

Topics/themes include:

- Writing a report, news story and/or converting dialogue into a report
- Converting a graph or picture into a short report or story
- Punctuation and structure
- Sentences, sentence fragments, and run-on sentences
- Subject-predicate and pronoun-reference agreement

